

Federal Polytechnic Bida, Niger State

Our Ref: FPB/R.003/TC/IX Feb. 20, 2012

Invitation for Pre-qualification of Contractors for TETFUND Intervention 2012 Projects

1.0 Introduction

Applications are hereby invited from reputable and interested contractors with relevant experience, good track records and financial capability for pre-qualification to tender for 2009, 2010 and 2011 (merged) normal and library TETFUND (intervention (2011) projects in Federal Polytechnic, Bida.

2.0 Projects to be executed under normal intervention

- 2.1 Construction of a proposed one-storey block of classrooms.
- 2.2 Purchase and installation of furniture and equipment for the proposed block classrooms.
- 2.3 Construction of a proposed one-story block of office complex
- 2.4 Purchase and installation of furniture and equipment for the proposed office complex
- 2.5 Purchase and installation of Accreditation equipments for departments

3.0 Projects to be executed under Library Intervention.

- 3.1 Completion of Library Automation and E-Library services.
- 3.2 Provision of Media/Workshop Equipment.
- 3.3 Purchase of Text books.

4.0 **Pre-Qualification Criteria**

Interested contractors are required to furnish the Polytechnic with the following documents in sequential order as listed below:

- i) Company profile and Organizational structure, including names and telephone numbers of key personnel.
- ii) Verifiable list of previous works successfully carried out within the last three years with names of clients, evidence of awards and practical completion and details of on-going projects.
- iii) Evidence of incorporation of Company by the Corporate Affairs Commission (CAC).
- iv) Company Tax clearance Certificate for the last three (3) years and valid up to December 31 , 2011 , which shall be verified and the original sighted on demand.
- v) Details of equipment and plants, including machines owned or to be hired (attach Brochure).
- vi) Curriculum Vitae of the professional staff with copies of certificate attached.
- vii) VAT Registration and evidence of past VAT remittances.
- viii) Audited Account of Company for the immediate past three (3) years.
- ix) Evidence of Financial capability from reputable Nigerian Bank(s).
- x) Evidence of Registration with relevant professional body.
- xi) Evidence of Registration with the Federal Ministry of Works as a contractor.
- xii) Evidence of compliance with the provision of pension Reform Act 2004 with regards to operation of Employee Retirement savings Account (RSA) with approval of Pension Fund Administration (PFA).

5.0 **Submission/Opening of Pre-Qualification Documents**

Pre-qualification documents, in wax-sealed envelope with “pre-qualification for ...” (as requested above) written on the right corner of the sealed envelope delivered by hand to reach the Registrar, room 84. Federal Polytechnic, Bida, Niger State on or before March 12th, 2012 at 12 noon.

The pre-qualification documents received will be opened for analysis at 12.30 p.m. on Monday March 12th, 2012 at the Polytechnic Boardroom. Interested companies and general public area by this notice invited to attend the opening exercise.

6.0 Please Note:

(a) All documents from relevant Agencies like (CAC, FIRES, FMW, PFA etc) submitted will be subjected to verification by the Committee.

(b) That by the submission of pre-qualification documents, the Federal Polytechnic, Bida is neither committed nor obliged to award any contract to any company.

(c) That due diligence would be followed as all the documents submitted would be verified and the past executed works and contractor's offices shall be visited. Any discrepancies found would disqualify the contractor.

Late submission will be rejected.

Chief Bisi Adeyemi

Registrar